The University of Montana Western

Financial Aid Satisfactory Academic Progress Appeal Form

Approved: _

Satisfactory Academic Progress (SAP) is cumulative in nature and takes into account all classes attempted, not just the previous academic year. You should review the SAP policy on the web at: http://financialaid.umwestern.edu/forms.html.

Please submit completed form and supporting documentation to: (Mail) Financial Aid Office, 710 S Atlantic Street, Dillon MT 59725 (Fax) (406) 683-7510 (In Person) Short Administration Building

If you have experienced extenuating circumstances that prevented you from satisfying the requirement, you may appeal using this form.

	Last	First	MI		
l:		Student ID:		Phone:	
type of a k only on	ppeal are you submitting?	Maximum Time Frame	GPA/Com	pletion Ratio	Both
k Only On	ej	What to Submit fo	or All Appeals		
→	1. Print and complete this form	n			
→	2. Degree Program			Graduation date	
	prevented you from meeting	ypewritten, signed, detailed exp g the requirements. In addition, cademic progress. Extenuating	you must explain wh	at has changed or has bee	
	Documented med	ical condition or serious illness (ı	nental or physical)		
	 Documented learn 				
	 Death of a family r 	member or friend			
	Involuntary call to				
	1	ge in conditions of employment			
		ry/emergency circumstances, su	ch as natural disaster		
	✓ MAXIMUM TIME FRAN	-	FOO/ of the required m	umbar of cradit bours for	vour current
		ou have attempted more than 1 out graduating	50% of the required h	iumber of credit hours for	your current
		suing an additional degree, expl	ain why you need to d	lo so	
		ting documentation from a disin			ut is not limited
	to:	0	· · · · · · · · · · · · · · · · · · ·		
	Letter from physic	ian or counselor on letterhead in	ndicating the date you	were under their care	
		ificate, obituary or third party de			
-		police reports, court records, etc			
		nentation to support your explar ent degree program	ation of attempting n	nore than 150% of the req	uired credit hours
	DO NOT submit original records—		onies must be legible.		
		IE APPEALS, have you completed		egrees? (Circle one) Yes	No
		documentation will be pending u			
\rightarrow	7. Letters from family, relatives	s and friends are not recommend staff to determine what is accep	ded. If this is the ONL		vide, you must
ents mu	ist be submitted according to the r	equirements listed above; how	ever, this <i>DOES NOT</i> (GUARANTEE APPROVAL.	
FRAME:	Appeals are reviewed by the Financ	cial Aid Appeals Committee at th	e beginning of each se	emester. Appeals committ	ee results will be en
	Western student email.				
APPEAL	IS DENIED: An additional appeal m	nay be submitted <u>IF</u> additional in	formation becomes a	vailable.	
L DEADI	.INES: September 15 th (fall term); F	ebruary 15 th (spring term); June	1 (summer term)		
tted with	catement: By signing below, I acknow this appeal is accurate and true to umentation. I have read and under my request will be granted.	the best of my knowledge, that	all copies are unaltere	ed, and that I have approp	riately obtained all

DATE_____ Denied: __